

AN ORDINANCE OF THE CITY OF REDMOND, WASHINGTON,
AMENDING THE PERSONNEL ADMINISTRATION MANUAL 1974
EDITION, APPENDICES IV-4, IV-10, IV-12, IV-13, IV-8,
IV-9A and IV-5A BY ELIMINATING PAY PLAN D-1, AMENDING
THE INDEXES TO PAY PLANS B, B-1, AND E AND ESTABLISHING
PAY PLAN F, EFFECTIVE JANUARY 1, 1985.

THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, DO ORDAIN
AS FOLLOWS:

Section 1. The Personnel Administration Manual, 1974 Edition,
Appendix IV-8 and IV-9A is hereby amended by eliminating Pay Plan
D-1.

Section 2. The Personnel Administration Manual, 1974 Edition,
Appendix IV-4, index to Pay Plan B is hereby amended by deleting
the classification of Fire Mechanic as set forth in Exhibit C
attached hereto and incorporated herein by this reference as if set
forth in full.

Section 3. The Personnel Administration Manual, 1974 Edition,
Appendix IV-10, index to Pay Plan E is hereby amended by adding the
classification of Public Information Officer at Grade 82, as set
forth in Exhibit D attached hereto and incorporated herein by this
reference as if set forth in full.

Section 4. The Personnel Administration Manual, 1974 Edition,
is hereby amended by adding Appendix IV-12 and Appendix IV-13,
index to Pay Plan F and Wage Plan F, Exhibits E and F attached hereto
and incorporated herein by this reference as if set forth in full.

Section 5. The Personnel Administration Manual, 1974 Edition,
Appendix IV-5A, Index to Pay Plan B-1, is hereby amended by changing
the classification title of Department Secretary to Administrative
Secretary, as set forth in Exhibit G attached hereto and incorporated
by this reference as if set forth in full.

Section 6. The effective date of this amendment to the Personnel
Administration Manual, 1974 Edition, set forth in this ordinance shall
be January 1, 1985.

Section 7. This ordinance, being an exercise of power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect five (5) days after passage and publication by posting as provided by law.

CITY OF REDMOND

Doreen Marchione
Mayor, Doreen Marchione

ATTEST/AUTHENTICATED:

Doris A. Schaible
CITY CLERK, DORIS A. SCHAIBLE

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

BY: Lang C. Martin

FILED WITH THE CITY CLERK: 2-28-85
PASSED BY THE CITY COUNCIL: 3-05-85
SIGNED BY THE MAYOR: 3-07-85
POSTED: 3-07-85
EFFECTIVE DATE: 1-01-85
ORDINANCE NUMBER: 1241

APPENDIX IV-8
CITY OF REDMOND
INDEX OF JOB TITLES BY PAY GRADE
FIRE DEPARTMENT
PAY PLAN D-1

Pay Grade 81

Pay Grade 82

Pay Grade 83

Department Secretary
Mechanic's Assistant

Pay Grade 84

Pay Grade 85

Instructor

Pay Grade 86

Public Information Officer

Pay Grade 87

Pay Grade 88

Pay Grade 89

APPENDIX IV-9A

CITY OF REDMOND

WAGE PLAN D-1

FIRE DEPARTMENT PAY PLAN

- - - - - Proficiency Levels - - - - -

<u>PAY GRADE</u>	<u>A</u>		<u>B</u>		<u>C</u>		<u>D</u>		<u>E</u>	
	81	\$ 949	5.45	\$1,039	5.97	\$1,127	6.48	\$1,217	6.99	\$1,307
82	1,217	6.99	1,307	7.51	1,395	8.02	1,485	8.53	1,575	9.05
83	1,485	8.53	1,575	9.05	1,664	9.56	1,753	10.07	1,843	10.59
84	1,753	10.07	1,843	10.59	1,933	11.11	2,022	11.62	2,111	12.13
85	2,022	11.62	2,111	12.13	2,202	12.66	2,290	13.16	2,379	13.67
86	2,290	13.16	2,379	13.67	2,469	14.19	2,558	14.70	2,648	15.22
87	2,558	14.70	2,648	15.22	2,737	15.73	2,826	16.24	2,916	16.76
88	2,568	14.76							3,262	18.75

APPENDIX IV-4
CITY OF REDMOND
Index of Job Titles by Pay Grade
(Non-Exempt)
PAY PLAN B

Pay Grade 1

Pay Grade 2

Maintenance Aide-Litter Control

Pay Grade 3

Equipment Mechanic Apprentice

Street Maintenance Aide

Water/Sewer Maintenance Aide

Pay Grade 4

Building Custodian

Pay Grade 5

Equipment Mechanic Trainee

Maintenance Person-Building
and Grounds Trainee

Service Person-Streets Trainee

Service Person-Water/Sewer
Trainee

Maintenance Aide-Parks

Pay Grade 6

Pay Grade 7

Equipment Mechanic Aide

Maintenance Technician I

Service Person I-Buildings
and Grounds

Service Person I-Streets

Service Person I-Water/Sewer

Pay Grade 8

Storekeeper I

Pay Grade 9

Equipment Mechanic I

Maintenance Technician II

Service Person II-Streets

Service Person II-Water/Sewer

Service Person II-Buildings
and Grounds

Pay Grade 10

Storekeeper II

Pay Grade 11

Equipment Mechanic II

Maintenance Technician Sr.

Service Person III-Streets

Service Person III-Water/Sewer

Traffic Light Technician I

Pay Grade 12

Service Person Sr.-Streets

Service Person Sr.-Water/Sewer

Small Engine Mechanic/Sign Tech

Pay Grade 13

Equipment Mechanic Sr.

Traffic Light Technician II

NOTE NUMBER 1: All the above positions are included ("non-exempt") under provisions of the Washington State Wage Act as amended.

NOTE NUMBER 2: Personnel temporarily acting as designated group leader shall be paid additional compensation equal to five percent (5%) of the employees then current salary.

- Benchmark Job

APPENDIX IV-10
CITY OF REDMOND

Index of Position Titles by Pay Grade
Pay Plan "E"
(Exempt)

Salary Grade 80

Administrative Aide
Director, Citizen Service Bureau

Salary Grade 81

Salary Grade 82

Budget Analyst
Foreman
Personnel Analyst
Public Information Officer

Salary Grade 83

Accounting Services Supervisor
City Clerk
Communications and Records
Supervisor
Data Processing Supervisor
General Services Manager
Park Operations Supervisor
Recreation Programs & Facilities
Supervisor

Salary Grade 84

Salary Grade 85

Administrative Services Manager
Assistant City Engineer
Assistant Director of Planning
& Community Development
Assistant Finance Director
Battalion Chief
Personnel Director
Supt. of Public Streets &
Buildings
Utilities Manager

Salary Grade 86

Supt. - Building Inspection

Salary Grade 87

Salary Grade 88

Assistant Fire Chief
Assistant Police Chief -
Commander
City Engineer
Director - Parks & Recreation

Salary Grade 89

Administrative Assistant to
the Mayor
Director - Planning and
Community Development

Salary Grade 90

Fire Chief
Police Chief

Salary Grade 91

Finance Director

Salary Grade 92

Director - Public Works

NOTE: The above positions are excluded ("exempt") from minimum wage and overtime pay provisions of the Washington State Wage Act.

APPENDIX IV-12
CITY OF REDMOND
Index of Position Titles by Pay Grade
Pay Plan "F"
Non-Bargaining Unit
(Non-Exempt)

Salary Grade 1

Salary Grade 2
Office Assistant I

Salary Grade 3

Salary Grade 4
Office Assistant II

Salary Grade 5

Salary Grade 6
Office Assistant III

Salary Grade 7

Salary Grade 8
Administrative Secretary

Salary Grade 9
Equipment Mechanic I
Personnel Assistant

Salary Grade 10
Crime Analysis and Evidence
Technician

Salary Grade 11

Salary Grade 12

Salary Grade 13

Salary Grade 14
Fire Mechanic

NOTE: The above positions are included ("non-exempt") non-bargaining, under minimum wage and overtime pay provisions of the Washington State Wage Act.

APPENDIX IV-13
 CITY OF REDMOND
 SALARY PLAN F
 OFFICE AND TECHNICAL
 * * Non-Exempt * *
 (Non-Bargaining Unit)

SALARY GRADE	A		B		C		D		E	
1	\$1,091	6.27	\$1,118	6.43	\$1,149	6.60	\$1,180	6.78	\$1,212	6.97
2	1,149	6.60	1,180	6.78	1,212	6.97	1,248	7.17	1,283	7.37
3	1,212	6.97	1,248	7.17	1,283	7.37	1,317	7.57	1,354	7.78
4	1,283	7.37	1,317	7.57	1,354	7.78	1,391	7.99	1,431	8.22
5	1,354	7.78	1,391	7.99	1,431	8.22	1,471	8.45	1,512	8.69
6	1,431	8.22	1,471	8.45	1,512	8.69	1,555	8.94	1,599	9.19
7	1,512	8.69	1,555	8.94	1,599	9.19	1,643	9.44	1,690	9.71
8	1,599	9.19	1,643	9.44	1,690	9.71	1,738	9.99	1,785	10.26
9	1,690	9.71	1,738	9.99	1,785	10.26	1,836	10.55	1,890	10.86
10	1,785	10.26	1,836	10.55	1,890	10.86	1,942	11.16	1,996	11.47
11	1,890	10.86	1,942	11.16	1,996	11.47	2,053	11.80	2,112	12.14
12	1,996	11.47	2,053	11.80	2,112	12.14	2,171	12.48	2,234	12.84
13	2,112	12.14	2,171	12.48	2,234	12.84	2,301	13.22	2,368	13.61
14	2,234	12.84	2,301	13.22	2,368	13.61	2,436	14.00	2,505	14.40

APPENDIX IV-5A
CITY OF REDMOND
Index of Job Titles by Pay Grade
- - - - - "Non-Exempt" - - - - -
Wage Plan B-1
(City Hall Bargaining Unit)

Pay Grade 1

Pay Grade 2

Office Assistant I

Pay Grade 3

Pay Grade 4

Data Entry Clerk
Office Assistant II
Recreation Assistant I

Pay Grade 5

Computer Operator I

Pay Grade 6

Accounting Clerk I
Office Assistant III
Recreation Assistant II

Pay Grade 7

Computer Operator II

Pay Grade 8

Accounting Clerk II
Administrative Secretary
Programmer I
Permit Coordinator

Pay Grade 9

Recreation Coordinator I

Pay Grade 10

Accounting Clerk Sr.
Programmer II

Pay Grade 11

Building Inspector
Engineering Aide
Planning Aide
Recreation Coordinator II

Pay Grade 12

Programmer - Engineering Aide
Programmer Sr.

Pay Grade 13

Building Inspector Sr.
Construction Inspector
Engineering Aide Sr.

Pay Grade 14

Construction Inspector, Sr.

NOTE: All the above positions are included ("non-exempt") under provisions of the Washington State Wage Act as amended.

- Benchmark Job